

CHRIST CHURCH UNITED METHODIST  
CHURCH COUNCIL MEETING MINUTES  
October 24, 2017 ~ 7:00pm

**VISION STATEMENT** ~ *Making Disciples of Jesus Christ for the Transformation of the World*

**MISSION STATEMENT** ~ *Bring to Christ, Building in Christ, Sending for Christ*

**Council and Committee Members Present** ~ Kent Cooper, Diana Malin, Erin Lelio, Florence Hood, Allyson Meacham, Gil Read, Michael Ledbetter, Mitch Ulrey, Rob Bourgeois, Rob Johnson, Scott Hammond and Sharon Newsome

**Staff Present** ~ Dr. Dan Hannon, Dr. Marc Donaldson, Rev. Kelli Eldridge, Ed Gibson, Amy Mitcham, Maggie Wood, Laura Hickey, and Nancy Davis (Recording Secretary)

**Guests Present** ~ Trent Johnston, Judy Hannon, Kelly Blackburn, Glenn Smith and Courtney Landry

- I. Call to Order Kent Cooper
    - a. Kent Cooper called the meeting to order at 7:00pm
  
  - II. Opening Prayer and Devotional Dr. Marc Donaldson
  
  - III. Church Council Meeting Minutes Kent Cooper
    - a. Approve the September 2017 Church Council Minutes
      - i. Finance - under IV and after the CEC General Fund, the LOC of credit sentences should read
        - a. As of now our Line of Credit (LOC) is \$150,000 not \$50,000
        - b. Finance would like to draw on the LOC \$50,000 not \$150,000
      - ii. Gil Read motioned to accept the minutes with the above changes, Diana Malin second, all approved
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- IV. Children's Education Center (CEC) CEC Task Group
  - a. As Church Council, we are to approve or not approve the CEC By-laws
    - i. If it is not approved we send it back to the CEC Task Group Committee, we cannot add amendments
  - b. Dr. Glenn Smith thanked the CEC Task Group Committee for all their hard work
  - c. Dan Hannon presented a memorandum on Discipline Authentication for the CEC By-laws (see handouts)
  - d. Rev. Kelli Eldridge presented a power point for the *March 2017 CEC Before and After* (power point included)
    - i. Kelli discussed the Before and After of
      - a. Management
      - b. Staffing
      - c. Operations
      - d. Budget
      - e. Marketing & Business Plan
      - f. Morale
    - ii. Kelli had a question/answer session
    - iii. CEC School Board will assist the staff and the pastors
    - iv. CEC Task Group motioned to accept the CEC By-laws presented, Gil Read second, all approved
      - a. Kent Cooper thanked the Task Group for their months of hard work

V. Finance

Scott Hammond

- a. Mitch Ulrey and Rhonda Bourgeois completed the CEC Financials today
- b. We will not vote to approve these financials tonight, these are to show you that things are on alright
- c. Will present and vote on CC-UM September and Octobers Financials and the CEC August, September and October Financials at the November 2017 Church Council meeting
- d. Our financials need to be approved before our Annual Charge Conference, November 15, 2017
  - i. We will have a Called Church Council meeting to vote on the financials (only) on November 9, 2017, 7pm
- e. CC-UM almost made budget for September without the transfer of \$25,000 from CEC
- f. CEC – Mitch Ulrey said the new software (Sandbox) didn't talk to QuickBooks, corrections made, training staff and detailed tracking moving forward

**Christ Church General Fund – CC-UM**

	<u>Sept. 2017</u>	<u>Sept. YTD</u> (9 months)
<u>Revenue</u>		
Actual (a)	\$ 140,232	\$ 1,364,263
Budget (a)	\$ 141,921	\$ 1,409,689
Variance	\$ -1,689	\$ -45,526
<u>Expense</u>		
Actual	\$ 140,567	\$ 1,482,014
Budget	\$ 154,340	\$ 1,490,534
Variance	\$ -13,773	\$ -8,520
<u>Net Income</u>		
Actual	\$ -335	\$ -117,751
Budget	\$ -12,419	\$ -80,845
Variance	\$ 12,084	\$ -36,906
 <u>Available Cash</u>		
	\$	\$ -49,860
Draw on LOC (b)	\$	\$ 105,000
 Equity Transfer From CEC to CC-UM (9 months)		
Actual (a)	\$ 0	\$ 39,035
Budget (a)	\$ 25,000	\$ 70,000

**CEC General Fund - CEC**

Finance uncovered some issues with the CEC accounts in the transfer of Management from our previous Finance Director

- i. These were mainly related to how 2 different software packages and how they communicate with each other and how these issues get handled in month close
  - ii. The interim Director is working with the staff to understand these issues
- Will have a report for August, September and October available for the November meeting

	<u>Sept. 2017</u>	<u>Sept. YTD</u> (2 month)
<u>Available Cash</u>	\$ 49,573	\$
 Equity Transfer From CEC to CC-UM (2 months)		
Actual (a)	\$ 0	\$ 0
Budget (a)	\$ 25,000	\$

(a) Transfers from CEC to CC-UM are in Revenue for CC-UM

VI. Nominations

Dr. Dan Hannon

- a. Annual Charge Conference – November 15, 2017, 7pm at Christ Church
  - i. This year it is a Hub Conference – 8 churches involved
    - a. Meeting of the Church Council chaired by our District Superintendent, Rev. Kip Gilts
    - b. Purpose of the meeting
      - a. Election of new church leaders
      - b. Goals – Mission and Ministries
      - c. Set Pastors salaries
- b. Dan named our current leaders and presented the nominees to fill the 2019 and 2020 vacancies (see worksheets)
- c. The Nominations Committee motioned to approve the newly nominated leaders so they may be presented at Charge Conference for a final vote, Scott Hammond second, all approved
- d. Rob Johnson stated that the Clergy salaries will stay flat, this is the 3<sup>rd</sup> year in a row for them to stay flat
  - i. At Charge Conference, the total amount of the salaries will be presented, no breakdown

VII. Construction Update – *Informational*

- a. Steel supports are up
- b. Concrete is poured
- c. Moving along nicely

VIII. Good & Welfare of the Church

Kent Cooper

- a. Michael Ledbetter – Vice Chair Finance
  - i. We have had several donations to items on the Target List that were presented to the congregation
  - ii. If they are large monetary items, they must be paid in full, no partial payments for items (i.e., chillers)
- b. Allyson Meacham – Music and Fine Arts Ministry Lay Leader
  - i. Children’s Advent Festival – December 3<sup>rd</sup>, 5:30pm
  - ii. Lessons & Carols – December 10<sup>th</sup>, all 3 Sanctuary services
- c. Erin Lelio – Student Ministry Lay Leader
  - i. Holy Ghost Party
- d. Maggie Wood – Student Ministry Director
  - i. Confirmation is October 29<sup>th</sup>, 9:30am service, 4 students
  - ii. Bridge Retreat – 13 students
  - iii. Family Pumpkin night
  - iv. Red-Green Parade
  - v. Fall Market
- e. Sharon Newsome – Women’s Ministry Lay Leader
  - i. Women’s Advent Brunch – December 2, 2017, 9:30am
    - a. Speaker – Mary Lou Reece, wife of Bishop Scott Jones
- f. Ed Gibson – Music and Fine Arts Ministry Director
  - i. Children’s Choirs – 39 children split between 3 choirs
  - ii. The Music Ministry is working together with the CEC and Children’s Ministry
- g. Amy Mitcham – Children’s Ministry Director
  - i. Pumpkin Carving tomorrow night
    - a. Promoted through the schools, website, etc., about 40 families are coming
  - ii. RECHARGE on Wednesday nights
    - a. 6:15pm we have about 60 children
  - iii. Fall Market and Fair – Oct. 28<sup>th</sup>, free activities for children, average 300 children
- h. Laura Hickey – CEC – TCT Director
  - i. Story book parade through The Commons on Tuesday, Oct. 31<sup>st</sup>, then trick or treating throughout the church

- ii. Thank you for all your support through the transition of staff
  - iii. Will have 8 new infants joining TCT real soon
- i. Kent Cooper
  - i. Spread the word about our Fall Market, it brings people into our church
  - ii. Hightower – prayers for our volunteers
    - a. Delivering cookies to 3,000 men in white

IX. Closing Prayer and Adjournment

- a. Kent closed the meeting at 8:13pm
- b. Rev. Kelli Eldridge closed in prayer